

Unhide An Excel Workbook

Excel 2019 Bible
 Mastering Excel Made Easy
 Excel 2010 All-in-One For Dummies
 Microsoft Office Excel 2007 Programming
 Excel 2007: The Missing Manual
 Financial Modeling Using Excel and VBA
 Using Microsoft Excel 2002
 Excel University Volume 2 - Featuring Excel 2013 for Windows
 Financial Analysis and Modeling Using Excel and VBA
 Office 2008 for Macintosh: The Missing Manual
 Excel 2019 All-in-One For Dummies
 Teach Yourself VISUALLY Complete Excel
 Automated Data Analysis Using Excel
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 Excel Macros For Dummies
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 Practical Pharmaceutical Laboratory Automation
 Excel 2007 For Dummies
 Excel 2003 Bible
 Microsoft Office 2003 All-in-one
 Microsoft Excel 2013 Inside Out

Unhide An Excel Workbook

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HARRY CAROLYN

Excel 2019 Bible John Wiley & Sons

Excel 2010 Workbook For Dummies John Wiley & Sons

Mastering Excel Made Easy John Wiley & Sons

Whether you are an Excel neophyte, a sophisticate who knows the program inside out, or an intermediate-level plodder eager to hone your skills, Excel: The Missing Manual is sure to become your go-to resource for all things Excel. Covering all the features of Excel 2002 and 2003, the most recent versions for Windows, Excel: The Missing Manual is an easy-to-read, thorough and downright enjoyable guide to one of the world's most popular, (and annoyingly complicated!) computer programs. Never a candidate for "the most user-friendly of Microsoft programs," Excel demands study, practice and dedication to gain even a working knowledge of the basics. Excel 2003 is probably even tougher to use than any previous version of Excel. However, despite its fairly steep learning curve, this marvelously rich program enables users of every stripe to turn data

into information using tools to analyze, communicate, and share knowledge. Excel can help you to collaborate effectively, and protect and control access to your work. Power users can take advantage of industry-standard Extensible Markup Language (XML) data to connect to business processes. To unleash the power of the program and mine the full potential of their database talents, users need an authoritative and friendly resource. None is more authoritative or friendlier than Excel: The Missing Manual. Not only does the book provide exhaustive coverage of the basics, it provides numerous tips and tricks, as well as advanced data analysis, programming and Web interface knowledge that pros can adopt for their latest project. Neophytes will find everything they need to create professional spreadsheets and become confident users. Excel: The Missing Manual covers: worksheet basics, formulas and functions, organizing worksheets, charts and graphics, advanced data analysis, sharing data with the rest of the world, and programming. If you buy just one book about using Excel, this has GOT to be it. This book has all you need to help you excel at Excel.

Excel 2010 All-in-One For Dummies John Wiley & Sons

Discover timesaving features, accessibility and internal control approaches, data integrity

improvements, and spreadsheet automation techniques by exploring Excel shortcuts and nuances in Microsoft 365, Excel versions till 2021 Key Features Get hands-on experience by carrying out techniques in detailed example workbooks Reclaim portions of your day by immediately implementing data integrity and automation features Incorporate spreadsheet disaster recovery techniques into your daily work Book Description David Ringstrom coined the phrase "Either you work Excel, or it works you!" after observing how many users carry out tasks inefficiently. In this book, you'll learn how to get more done with less effort. This book will enable you to create resilient spreadsheets that are easy for others to use as well, while incorporating spreadsheet disaster preparedness techniques. The time-saving techniques covered in the book include creating custom shortcuts and icons to streamline repetitive tasks, as well as automating them with features such as Tables and Custom Views. You'll see how Conditional Formatting enables you to apply colors, Cell icons, and other formatting on-demand as your data changes. You'll be empowered to protect the integrity of spreadsheets and increase usability by implementing internal controls, and understand how to solve problems with What-If Analysis features. In addition, you'll master new features and functions such as XLOOKUP, Dynamic Array functions, LET and

LAMBDA, and Power Query, while learning how to leverage shortcuts and nuances in Excel. By the end of this book, you'll have a broader awareness of how to avoid pitfalls in Excel. You'll be empowered to work more effectively in Excel, having gained a deeper understanding of the frustrating oddities that can arise daily in Excel. What you will learn Explore hidden and overlooked features that will save your time Implement disaster prevention and recovery techniques Improve spreadsheet accessibility for all users Bolster data integrity and spreadsheet resilience Craft code-free custom worksheet functions with LAMBDA Create code-free report automation with Power Query Integrate spreadsheet automation techniques with ease Who this book is for This book is for intermediate to advanced excel users working in diverse roles such as business users, accountants, project managers and business analysts among others. The more time that you spend in excel the more time this book will save you. You will be able to maximize your productivity by learning spreadsheet interactivity, accessibility and automation. This clear step-by-step explanation and detailed example workbook will help you to try out new techniques firsthand and leverage them for your business's advantage in no time.

Microsoft Office Excel 2007 Programming John Wiley and Sons

Comprehensive instruction on developing real-world financial models This book, designed for self-study, classroom use, and reference, presents a comprehensive approach to developing simple to sophisticated financial models in all major areas of finance. The approach is based on the author's 20 years of experience of developing such models in the business world and teaching a popular MBA class in financial modeling. The book assumes only basic knowledge of Excel and teaches all advanced features of Excel and VBA from scratch using a unique simple method. A companion CD includes all working versions of all the models presented in the book and additional useful reference material. Chandan Sengupta (White Plains, NY) teaches finance in the MBA program at Fordham University's Graduate School of Business. Formerly, he was vice president of the Chase Manhattan Bank foreign years and senior financial advisor for Mobil Corporation for 10 years. He is also the author of *The Only Proven Road to Investment Success* (0-471-44307-7).

Excel 2007: The Missing Manual John Wiley & Sons

The bestselling Excel book on the market, updated for Excel 2010 As the world's leading spreadsheet application, Excel has a huge user base. The release of Office 2010 brings major changes to Excel, so Excel For Dummies comes to the rescue once more! In the friendly and non-threatening For Dummies style, this popular guide shows beginners how to get up and running with Excel and helps more experienced users get comfortable with new features. Excel is the number one spreadsheet application worldwide, and Excel For Dummies is the number one guide to using it With the major changes in Microsoft Office 2010, Excel has new features and a new interface design; users need help to get up to speed The book includes everything you need to know to perform basic Excel 2010 tasks Covers creating and editing worksheets and charts, formatting cells, entering formulas, inserting graphs, designing database forms, and adding database records Also covers printing, adding hyperlinks to worksheets, saving worksheets as Web pages, adding existing worksheet data to an existing Web page, and much more Whether you're new to Excel or just need to understand the 2010 version, Excel 2010 For Dummies provides what you need to know.

Financial Modeling Using Excel and VBA John Wiley & Sons

Building on the firm foundation established in the first volume, the second installment in the Excel University series continues to explore the Excel features, functions and techniques relevant to accounting and finance professionals. Volume 2 focuses on how to automate recurring-use reports. Amounts in hands-free reports update the instant updated data is inserted into the workbook, for example, when an updated trial balance is pasted into the data sheet. This volume covers the Excel items needed to build and automate reports, including lookups, dynamic headers, mapping tables, error trapping, conditional summing, and date related functions. Excel practice files and solutions videos are available online so you can work hands-on as you read through the content. The skills developed in this volume will help you get your work done in less time.

Using Microsoft Excel 2002 John Wiley & Sons

Your one-stop guide to all things Excel 2016 Excel 2016 All-in-One For Dummies, the most comprehensive Excel reference on the market, is completely updated to reflect Microsoft's changes in the popular spreadsheet tool. It offers you everything you need to grasp basic Excel functions, such as creating and editing worksheets, setting up formulas, importing data, performing statistical functions, editing macros with Visual Basic—and beyond. In no time, your Excel skills will go from 'meh' to excellent. Written by expert Greg Harvey, who has sold more than

4.5 million copies of his previous books combined and has taught and trained extensively in Microsoft Excel, this all-encompassing guide offers everything you need to get started with Excel. From generating pivot tables and performing financial functions to performing error trapping and building and running macros—and everything in between—this hands-on, friendly guide makes working with Excel easier than ever before. Serves as the ideal reference for solving common questions and Excel pain points quickly and easily Helps to increase productivity and efficiency when working in Excel Fully updated for the new version of Excel Covers basic and more advanced Excel topics If working in Excel occasionally makes you want to scream, this will be the dog-eared, dust-free reference you'll turn to again and again.

Excel University Volume 2 - Featuring Excel 2013 for Windows John Wiley & Sons

Microsoft Excel continues to grow in power, sophistication, and capability, but one thing that has changed very little since the early '90s is its user interface. The once-simple toolbar has been packed with so many features over the years that few users know where to find them all. Microsoft has addressed this problem in Excel 2007 by radically redesigning the user interface with a tabbed toolbar that makes every feature easy to locate and use. Unfortunately, Microsoft's documentation is as scant as ever, so even if users can find advanced features, they probably won't know what to do with them. Excel 2007: The Missing Manual covers the entire gamut of how to build spreadsheets, add and format information, print reports, create charts and graphics, and use basic formulas and functions. Like its siblings in the Missing Manual series, this book crackles with a fine sense of humor and refreshing objectivity about its subject, guiding readers through the new Excel with clear explanations, step-by-step instructions, lots of illustrations, and friendly, time-saving advice. It's a perfect primer for small businesses with no techie to turn to, as well as those who want to organize household and office information.

Financial Analysis and Modeling Using Excel and VBA Que Publishing

Get practical walkthroughs for the most useful Excel features Looking for easy-to-understand, practical guidance on how to go from Excel newbie to number crunching pro? Excel Workbook For Dummies is the hands-on tutorial you've been waiting for. This step-by-step guide is packed with exercises that walk you through the basic and advanced functions and formulas included in Excel. At your own speed, you'll learn how to enter data, format your spreadsheet, and apply the mathematical and statistical capabilities of the program. Work through the book from start to finish or, if you'd prefer, jump right to the section that's giving you trouble, whether that's data visualization, macros, analysis, or anything else. You can also: Brush up on and practice time-saving keyboard shortcuts for popular commands and actions Get a handle on multi-functional and practical pivot tables with intuitive practice exercises Learn to secure your data with spreadsheet password protections Perfect for new users of Excel. Excel Workbook For Dummies is also the ideal resource for those who know their way around a spreadsheet but need a refresher on some of the more advanced features of this powerful program.

Office 2008 for Macintosh: The Missing Manual John Wiley & Sons

Reinforce your understanding of Excel with these Workbook exercises Boost your knowledge of important Excel tasks by putting your skills to work in real-world situations. The For Dummies Workbook format provides more than 100 exercises that help you create actual results with Excel so you can gain proficiency. Perfect for students, people learning Excel on their own, and financial professionals who must plan and execute complex projects in Excel, Excel 2010 Workbook For Dummies helps you discover all the ways this program can work for you. Excel is the world's most popular number-crunching program, and For Dummies books are the most popular guides to Excel The Workbook approach offers practical application, with more than 100 exercises to work through and plenty of step-by-step guidance This guide covers the new features of Excel 2010, includes a section on creating graphic displays of information, and offers ideas for financial planners Also provides exercises on using formulas and functions, managing and securing data, and performing data analysis A companion CD-ROM includes screen shots and practice materials Excel 2010 Workbook For Dummies helps you get comfortable with Excel so you can take advantage of all it has to offer. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Excel 2019 All-in-One For Dummies John Wiley & Sons

Explore different ways and methods to consolidate data, complex analysis, and prediction or forecast based on trends KEY FEATURES Use the Analysis ToolPak to perform complex Data analysis Get well versed with the formulas, functions, and components in Excel Handy templates to give you a head start Usage of multiple examples to explain the

application in a real-world scenario Implement macros for your everyday tasks that will help you save your time Explore different Charts types for Data visualization DESCRIPTION Book explains and simplify the usage of Excel features and functionalities, with the help of examples. It starts with Getting Started with Excel and Performing functions with shortcut keys which will help you in getting started with Excel. Then Formulas and Functions gives an initial understanding of what are operators, formulas, functions, their components. Further Data Visualization with new Charts types, Gantt and Milestone chart, SmartArt and Organization Chart give details on the different chart types available in Excel. In the intermediate section you will learn Get creative with Icons, 3D models, Digital Inking details multiple new and improved features that got introduced to enhance the visual presentation. In the end, Chapters Mail Merge using Excel, Create Custom Excel Template and Macros in Excel explain the Excel features that help in automating tasks. You will learn how to generate multiple documents automatically with customization, create and use your own templates and use of macros to do repeated task automatically. And at last Chapter Get help for your problem lists few problem statements and their probable solutions with references to the Excel feature or functionality that can be used to resolve the problem. WHAT WILL YOU LEARN Get familiar with the most used advanced Excel formulas and functions for Data analysis Learn how to create a Gantt / Timeline / Milestone Chart in Excel Use charts for Better Data visualization Build organization charts with SmartArt tools in Excel Use the Analysis ToolPak & Power Pivots to perform complex Data analysis Learn how to link and share workbooks for automatic updates WHO THIS BOOK IS FOR This book is for professionals from any domain, who are searching for shortcuts & advanced methods to resolve their daily problems. Table of Contents 1. Getting Started with Excel 2. Perform Functions with Shortcut Keys 3. Formulas and Functions 4. Data Visualization with New Chart types 5. Gantt and Milestone Chart 6. SmartArt & Organization Chart 7. Get creative with Icons, 3D models, Digital Inking 8. Putting Data in perspective with Pivots 9. Complex Data Analysis using ToolPak 10. Forecasting in Excel 11. Mail Merge using Excel 12. Create Custom Excel Template 13. Macros in Excel 14. Get help for your problem

Teach Yourself VISUALLY Complete Excel Pearson Education

Excel, the world's most popular spreadsheet program, has the muscle to analyze heaps of data. Beyond basic number-crunching, Excel 2010 has many impressive features that are hard to find, much less master -- especially from online help pages. This Missing Manual clearly explains how everything works with a unique and witty style to help you learn quickly. Navigate with ease. Master Excel's tabbed toolbar and its new backstage view Perform a variety of calculations. Write formulas for rounding numbers, calculating mortgage payments, and more Organize your data. Search, sort, and filter huge amounts of information Illustrate trends. Bring your data to life with charts and graphics -- including miniature charts called Sparklines Examine your data. Summarize information and find hidden patterns with pivot tables and slicers Share your spreadsheets. Use the Excel Web App to collaborate with colleagues online Rescue lost data. Restore old versions of data and find spreadsheets you forgot to save *Automated Data Analysis Using Excel* John Wiley & Sons Validate your expertise and get the attention of employers with Microsoft Office Specialist certification. This comprehensive guide is what you need to prepare for certification in Excel 2003, both the Specialist and Expert levels. Carefully planned by a seasoned Microsoft Office Specialist instructor, this invaluable study guide uses real-world scenarios to teach the full range of Excel 2003 skills you need-not only to prepare for the certification exams, but also to increase your ability and productivity in the workplace. Covering twenty-four Specialist exam objectives and thirty-three Expert exam objectives, the book progresses through the functions and features of Excel software. Even entry-level Excel users can rapidly build their skills. Excel 2003 Specialist Certification Skill Sets * Creating Data and Content * Analyzing Data * Formatting Data and Content * Collaborating * Managing Workbooks Excel 2003 Expert Certification Skill Sets * Organizing and Analyzing Data * Formatting Data and Content * Collaborating * Managing Data and Workbooks * Customizing Excel Plus, you'll find additional career preparation tools, including: * Solutions for real-world scenarios * Structured learning for quick productivity * Full glossary of terms Go to www.sybex.com/go/mosexcel2003 for downloadable sample files from the exercises in the book. Practice what you've learned on your own. Visit www.sybex.com for all of your professional certification needs.

Master VISUALLY Excel 2007 John Wiley & Sons

The most comprehensive guidebook available on the most popular spreadsheet program, fully updated to include all-new "X" features Written by the leading Excel guru known as "Mr. Spreadsheet," John Walkenbach, who has written more than thirty books and 300 articles on related topics and maintains the popular Spreadsheet Page at www.j-walk.com/ss The definitive reference book for beginning to advanced users, featuring expert advice and hundreds of examples, tips, techniques, shortcuts, work-arounds, and more Covers expanded use of XML and Web services to facilitate data reporting, analysis, importing, and exporting information Explores Excel programming for those who want advanced information CD-ROM includes all templates and worksheets used in the book, as well as sample chapters from all Wiley Office "X" related Bibles and useful third party software, including John Walkenbach's Power Utility Pak Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Excel 2016 Bible BPB Publications
Complete classroom training manual for Microsoft Excel 2019. 453 pages and 212 individual topics. Includes practice exercises and keyboard shortcuts. You will learn how to create spreadsheets and advanced formulas, format and manipulate spreadsheet layout, sharing and auditing workbooks, create charts, maps, macros, and much more. Topics Covered: Getting Acquainted with Excel 1. About Excel 2. The Excel Environment 3. The Title Bar 4. The Ribbon 5. The "File" Tab and Backstage View 6. Scroll Bars 7. The Quick Access Toolbar 8. Touch Mode 9. The Formula Bar 10. The Workbook Window 11. The Status Bar 12. The Workbook View Buttons 13. The Zoom Slider 14. The Mini Toolbar 15. Keyboard Shortcuts File Management 1. Creating New Workbooks 2. Saving Workbooks 3. Closing Workbooks 4. Opening Workbooks 5. Recovering Unsaved Workbooks 6. Opening a Workbook in a New Window 7. Arranging Open Workbook Windows 8. Freeze Panes 9. Split Panes 10. Hiding and Unhiding Workbook Windows 11. Comparing Open Workbooks 12. Switching Open Workbooks 13. Switching to Full Screen View 14. Working With Excel File Formats 15. AutoSave Online Workbooks Data Entry 1. Selecting Cells 2. Entering Text into Cells 3. Entering Numbers into Cells 4. AutoComplete 5. Pick from Drop-Down List 6. Flash Fill 7. Selecting Ranges 8. Ranged Data Entry 9. Using AutoFill Creating Formulas 1. Ranged Formula Syntax 2. Simple Formula Syntax 3. Writing Formulas 4. Using AutoSum 5. Inserting Functions 6. Editing a Range 7. Formula AutoCorrect 8. AutoCalculate 9. Function Compatibility Copying & Pasting Formulas 1. Relative References and Absolute References 2. Cutting, Copying, and Pasting Data 3. AutoFilling Cells 4. The Undo Button 5. The Redo Button Columns & Rows 1. Selecting Columns & Rows 2. Adjusting Column Width and Row Height 3. Hiding and Unhiding Columns and Rows 4. Inserting and Deleting Columns and Rows Formatting Worksheets 1. Formatting Cells 2. The Format Cells Dialog Box 3. Clearing All Formatting from Cells 4. Copying All Formatting from Cells to Another Area Worksheet Tools 1. Inserting and Deleting Worksheets 2. Selecting Multiple Worksheets 3. Navigating Worksheets 4. Renaming Worksheets 5. Coloring Worksheet Tabs 6. Copying or Moving Worksheets Setting Worksheet Layout 1. Using Page Break Preview 2. Using the Page Layout View 3. Opening The Page Setup Dialog Box 4. Page Settings 5. Setting Margins 6. Creating Headers and Footers 7. Sheet Settings Printing Spreadsheets 1. Previewing and Printing Worksheets Helping Yourself 1. Using Excel Help 2. The Tell Me Bar 3. Smart Lookup Creating 3D Formulas 1. Creating 3D Formulas 2. 3D Formula Syntax 3. Creating 3D Range References Named Ranges 1. Naming Ranges 2. Creating Names from Headings 3. Moving to a Named Range 4. Using Named Ranges in Formulas 5. Naming 3D Ranges 6. Deleting Named Ranges Conditional Formatting and Cell Styles 1. Conditional Formatting 2. Finding Cells with Conditional Formatting 3. Clearing Conditional Formatting 4. Using Table and Cell Styles Paste Special 1. Using Paste Special 2. Pasting Links Sharing Workbooks 1. About Co-authoring and Sharing Workbooks 2. Co-authoring Workbooks 3. Adding Shared Workbook Buttons in Excel 4. Traditional Workbook Sharing 5. Highlighting Changes 6. Reviewing Changes 7. Using Comments and Notes 8. Compare and Merge Workbooks Auditing Worksheets 1. Auditing Worksheets 2. Tracing Precedent and Dependent Cells 3. Tracing Errors 4.

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Excel Annoyances John Wiley & Sons

An updated look at the theory and practice of financial analysis and modeling Financial Analysis and Modeling Using Excel and VBA, Second Edition presents a comprehensive approach to analyzing financial problems and developing simple to sophisticated financial models in all major areas of finance using Excel 2007 and VBA (as well as earlier versions of both). This expanded and fully updated guide reviews all the necessary financial theory and concepts, and walks you through a wide range of real-world financial problems and models that you can learn from, use for practice, and easily adapt for work and classroom use. A companion website includes several useful modeling tools and fully working versions of all the models discussed in the book. Teaches financial analysis and modeling and illustrates advanced features of Excel and VBA, using a learn-by-doing approach Contains detailed coverage of the powerful features of Excel 2007 essential for financial analysis and modeling, such as the Ribbon interface, PivotTables, data analysis, and statistical analysis Other titles by Sengupta: Financial Modeling Using C++ and The Only Proven Road to

Investment Success Designed for self-study, classroom use, and reference This comprehensive guide is an essential read for anyone who has to perform financial analysis or understand and implement financial models.

Que Publishing

One look at Excel 2007, with its new Office Button, Quick Access toolbar, and Ribbon, and you realize you're not in Kansas anymore. Well, have no fear— Excel 2007 for Dummies is here! If you've never worked with a computer spreadsheet, or if you've had some experience with earlier versions of Excel but need help transitioning, here you'll find everything you need to create, edit, format, and print your own worksheets (without sacrificing your sanity!). Excel 2007 for Dummies covers all the fundamental techniques, concentrating on only the easiest, most user-friendly ways to get things done. You'll discover how to: Rearrange, delete and insert new information Keep track of and organize data in a single worksheet Transfer data between the sheets of different workbooks Create a chart using the data in a worksheet Add hyperlinks and graphics to worksheets And more! Plus, in keeping with Excel 2007's more graphical and colorful look, Excel 2007 for Dummies has taken on some color of its own, with full-color plates in the mid-section of the book illustrating exactly what you'll see on your screen. Whether you read it from cover to cover or skip to the sections that answer your specific questions, the simple guidance in this book will have you excelling at home or in the office no time.

Microsoft Office Excel 2007 Data Analysis John Wiley & Sons

Presents step-by-step screen shots and instructions on the features and functions of Excel 2007, covering such topics as formatting cells, designing worksheets, calculating data, creating charts, analyzing data, and working with macros.

Excel 2016 All-in-One For Dummies John Wiley & Sons

Still the top-selling software suite for Mac users, Microsoft Office has been improved and enhanced to take advantage of the latest Mac OS X features. You'll find lots of new features in Office 2008 for Word, Excel, PowerPoint and Entourage, but not a page of printed instructions to guide you through the changes. Office 2008 for Macintosh: The Missing Manual gives you the friendly, thorough introduction you need, whether you're a beginner who can't do more than point and click, or a power user who's ready to tackle a few advanced techniques. To cover Word, Excel, PowerPoint and Entourage, this guide gives you four superb books in one -- a separate section each for program! You can manage your day and create professional-looking documents, spreadsheets, and presentations in no time. Office 2008 has been redesigned so that the windows, toolbars, and icons blend in better with your other Mac applications. But there are still plenty of oddities. That's why this Missing Manual isn't shy about pointing out which features are gems in the rough -- and which are duds. With it, you'll learn how to: Navigate the new user interface with its bigger and more graphic toolbars Use Word, Excel, PowerPoint, and Entourage separately or together Keep track of appointments and manage daily priorities with the My Day feature Create newsletters, flyers, brochures, and more with Word's Publishing Layout View Build financial documents like budgets and invoices with Excel's Ledger Sheets Get quick access to all document templates and graphics with the Elements Gallery Organize all of your Office projects using Entourage's Project Center Scan or import digital camera images directly into any of the programs Customize each program with power-user techniques With Office 2008 for Macintosh: The Missing Manual, you get objective and entertaining instruction to help you tap into all of the features of this powerful suite, so you can get more done in less time.

Excel Workbook For Dummies John Wiley & Sons

A reference for users of Excel 2002, showing how to take maximum advantage of its new and improved features. Shows how to create custom functions, retrieve data from databases, use value chains, cut, slice and pivot information of the Web with Excel's PivotTable utility, and more. Also includes a companion Web site with help for Office XP.